

Town of East Haddam
School Building Committee
Regular Meeting
April 9, 2008
Adopted April 23, 2008

1. CALL TO ORDER

The Regular Meeting of the East Haddam School Building Committee was held on April 9, 2008 at 7:04 p.m., at the Nathan Hale High School, Media Center; Mary Beth Mordecai being in the Chair and the secretary present.

a. Roll Call

In attendance were John Gibson, David LaFemina, Mary Beth Mordecai, Craig Parker, Kerri Willis Budzik, Vinny Garofalo-arrived 7:10 pm, Richard Toolan, Denise Gable and Todd Moss-arrived 7:08 pm.

Also in attendance were Bob Celmer and Cory Sienna- KBA, Al Howat - Newfield Construction, Bob Carroll and Jason Peacock - Middle School Principal.

2. APPROVAL OF THE AGENDA

Nothing new was added.

3. APPROVAL OF MINUTES

a. 03-26-08

Motion by Mrs. Budzik to approve the 03-26-08 meeting minutes as presented. Second by Mr. Gibson.

Favor: Gibson, LaFemina, Mordecai, Parker, Budzik, Toolan

Oppose: None

Abstain: Gable

Motion passed.

4. Old Business

a. BOE Report

Ms. Mordecai reported the teachers toured the school.

Mr. Gibson questioned who was responsible for the dedication plaque. Mr. Howat stated normally it would be designed by the Architect.

Ms. Mordecai stated change orders currently amounted to approximately \$289,000 which was less than 1% of the total project costs. Ms. Mordecai stated the original contingency allocated for the project was approximately \$1,112,000,000 and that of that to date 30% had been used.

b. BOS Report

No one was available to report.

c. BOF Report

No one was available to report.

d. Change Order Sub-Committee Report

Mr. Gibson stated PCO #65 box in beams at stairs and fire caulk cmu was a result of the building inspector's interpretation of code. Mr. Gibson informed the committee work had been combined. Originally the cost was approximately \$23,000 but that the new price was \$13,871.27. Mr. Gibson encouraged the committee to approve PCO #65.

Motion by Mr. Gibson to approve PCO #65 revision #2 in the amount of \$13,871.27 for the necessary fireproofing of steel beams by the stairways. Second by Mr. Toolan and unanimously passed.

**e. Construction Manager Report
-CM Cash flow update**

Mr. Howat distributed and discussed the following:

- Newfield Construction, Construction Manager's Report, dated 04/09/08. This document is filed at the Selectman's office.

Responsive to a question by Craig Parker, Mr. Howat will email committee members a construction completion schedule.

Mr. Gibson informed the committee that a final discharge permit for the septic system was required. The Department of Environmental Protection Agency will not issue a discharge permit until the Health Department has approved it. Mr. Gibson stated the Health Department would not approve it until the DEP received the discharge permit. The Health Department referenced is the Chatham Health District. Mr. Gibson encouraged close scrutiny on this issue.

f. Architect Report

Mr. Celmer distributed and discussed the following:

- Architect's Report, dated 04/09/08.

Ms. Mordecai questioned the status of the scoreboards. Mr. Peacock stated the sales representative offered upgraded type scoreboards requiring less maintenance at no additional cost.

Mrs. Sienna presented and discussed the following:

- East Haddam Middle School Furniture Quotes. There is a total savings of \$66,065.24. This amount is less than what was originally quoted;
- FF & E East Haddam 4-8 School Furniture Specifications;
- Bretford Legacy Library Shelving & Furniture;
- Robert H. Lord Company quotes;
- PSI-NESP quotes;
- Insalca Corporation quotes;
- Virco quotes;
- Amirault quotes;
- Office Resources quotes;
- Furniture finishes presentation.

There are two 7th grade classrooms which will be utilizing used furniture brought over from the current middle school. Mr. Peacock proposed furnishing them with new furniture. The cost is \$4,000 per classroom.

Mr. Moss questioned if there was only one bid for each category. Mrs. Sienna replied affirmatively, explaining because it was state contract, it did not need to go out to bid individually. Mr. Moss questioned if there was a benefit to going out to bid. Mrs. Sienna replied no due to the State's involvement.

Mr. Gibson questioned if all the furniture would be delivered in time. Mrs. Sienna replied yes.

There was discussion regarding providing furniture in the two classrooms on the 7th grade wing. Mr. Gibson stated he would like to have new furniture in all the classrooms. Ms. Mordecai stated the rooms with the old furniture would look different than the rest of the school. Mr. Peacock stated regardless of the decision, the old furniture would be used either at the new school or other schools. Craig Parker stated the FF & E and Technology budgets were over the original budget (\$360,000). Mr. Moss stated there was still an unknown cost for land issues, which would come out of the construction contingency costs. Mrs. Sienna informed the committee they could decide to furnish the two classrooms at the end of the project. The committee agreed to wait until the end of the project to decide.

Motion by Mr. Moss to approve the East Haddam Middle School Furniture Quotes in the amount of \$543,153.26, dated April 9, 2008. Second by Craig Parker and unanimously passed.

5. TREASURER'S REPORT

a. Bills and Invoices

The committee requested a PO status during the Treasurer's Report.

Ms. Mordecai reported that approximately \$162,000 for smart boards and projectors was signed.

<u>Invoice No.</u>	<u>Date</u>	<u>Company</u>	<u>Amount</u>
550101		Newfield Construction, Inc	1,509,074.82
540000		Bennet	1,640.95
		Bennet	2,640.74
		Mulready-survey/appraisal	3,145.00
530400		KBA monthly admin	14,760.22
575915		CL&P	7,557.11

Motion by Mr. Moss to pay the bills and invoices as presented and acknowledge the legal fees. Second by Mrs. Gable and unanimously passed.

6. New Business

Mr. Howat informed the committee that the boilers had been started up for heating purposes because the temporary heat was very expensive costing about \$15,000 a week for fuel. Mr. Howat stated the new heating system was costing about \$3,000 a week. Mr. Howat informed the committee it would cost an additional \$10,000 in warranty costs because the equipment had been started up early. Mr. Howat stated this amount was recouped within the first week of operation. Mr. Howat questioned if the committee would like the warranty to be from July to July or April to April etc. Mr. Howat stated going from April to April would save \$10,000 and May to May would save approximately \$6,400. Mr. Howat stated the decision should be based upon when the BOE switches over from heating to cooling. Mr. Carroll stated the heat was shut down in April and that there would not be a boiler failure in June because it would not be used. All savings come back to the town. The committee discussed the options.

Motion by Mr. Moss to allow the two heating units in the gymnasium, two boilers and the pump set warranties to start May 1, 2008 to May 1, 2009 in lieu of the certificate of occupancy which is anticipated in June. Second by Craig Parker and unanimously passed.

7. DETERMINATION OF NEXT MEETING 04-23-08

The next scheduled meeting is April 23, 2008 at 7p.m. at the Nathan Hale Ray High School, Media Center.

8. AUDIENCE OF CITIZENS

There was no one available to contribute to the Audience of Citizens at the time it was offered.

9. Unfinished Business

There was no unfinished business.

10. ADJOURNMENT

Motion by Mr. Gibson at 8:00 p.m. to adjourn. Seconded by Mr. Moss and unanimously passed.

Respectfully submitted;

E. Ruth Ziobron
Recording Secretary